

## Conditions for attending ALLHS meetings at the Manor House

- We request that those who exhibit COVID-19 symptoms do not attend meetings.
- Prior to the meeting the hall will be set up by the Abbots Langley Parish Council and then sanitised.
- On arrival at the Manor House members are requested to confirm their name with the Membership Secretary, who will record their attendance at the meeting. Non-members will be requested to scan the NHS QR code or provide their contact details. The NHS poster and the NHS QR code will be on display for those that wish to use it.
- All attendees are requested to sanitise or wash their hands on arrival and after use of the toilets. Automatic non touch sanitiser machines will be available at the foyer and in the corridor outside the toilets. There will be further hand sanitisers in both the Gents and Ladies toilets and the kitchen.
- Attendees are requested to provide their own PPE. Attendees and the Speaker are requested to wear face masks except when partaking of refreshments or presenting.
- The hall will be naturally ventilated throughout the meeting and as a result it may be cooler than normal.
- Social distancing will not be enforced. The Government restrictions on social distancing have been lifted but nevertheless, the capacity of the hall has been reduced by 25% from 120 to 90.
- Some attendees may still wish to limit close contact with others. Please be aware of this and be considerate and respect these personal choices and provide the opportunity and space for others if they wish.
- The bar will operate as a pay as you go bar, and can take contactless payments or cash. ALLHS are investigating whether we can adopt contactless payments at the reception desk and bookstall but for the time being we can take cash payments only.
- Both the Gents and Ladies toilets will be available and will not be monitored. Anti-bac wipes will be accessible in each cubicle for wiping surfaces before and after use. Please do not put wipes down the toilets. Sanitary bins and Waste bins are provided to throw away used wipes.
- If attendees develop symptoms after the meeting they should apply for a test, and if found to be positive should follow the Government guidelines and also contact the Secretary (01923 267585 or [secretary@allhs.org.uk](mailto:secretary@allhs.org.uk)).